



## UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO: 05 /2023

No. 20, Ward Place  
Colombo 07

July 18, 2023

Vice-Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes


### SCHEME OF RECRUITMENT FOR THE POST OF ALTERNATIVE COMMUNICATION FACILITATOR, GRADE II AND GRADE I

The Commission having considered that the Department of Management Services has approved a new post of Alternative Communication Facilitator under the staff category of Associate Officer for the University System to support academic activities between Lecturers and Students with disabilities in Universities and Higher Educational Institutions, decided to issue the Scheme of Recruitment for the post of Alternative Communication Facilitator.

2. Accordingly, the Commission at its 1102<sup>nd</sup> and 1104<sup>th</sup> meetings held on 25.05.2023 and 22.06.2023 respectively, approved the Scheme of Recruitment for the post of Alternative Communication Facilitator Gr. II and Gr. I as given in **Annex I**.

3. The above Scheme of Recruitment will come into effect from 04.07.2023.

4. Please take action accordingly.

  
Senior Prof. Sampath Amaratunge  
Chairman

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  2. Chairman's Office/ UGC
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  17. Auditor-General

File No. UGC/HR/2/3/282

**SCHEME OF RECRUITMENT FOR THE POST OF ALTERNATIVE COMMUNICATION FACILITATOR**

Post & Salary Scale	Method of Recruitment	Qualifications
<p><b>Alternative Communication Facilitator, Grade II</b></p> <p>U-MN 3(II)</p>	<p>By open advertisement.</p> <p>Selection by test and interview.</p> <p>Applicants who have scored 40% or above at the interview are eligible to be considered for appointment.</p>	<p>1. A Bachelor's Degree with Special Education as a subject from a recognized University/ Higher Educational Institute and at least one (01) year experience in the field of translating Braille to print, transcribing print into Braille and interpreting sign language.</p> <p align="center">OR</p> <p>2. A Bachelor's Degree from a recognized University/ Higher Educational Institute and at least two (02) years experience in the field of translating Braille to print, transcribing print into Braille and interpreting sign language.</p> <p>Note : Competencies in Grade I &amp; Grade 2 Braille and Sri Lankan Sign Language, and knowledge of the Nemeth Code and the International Braille Music Code will be added qualifications.</p> <p>Age : Not more than 45 years.</p>
<p><b>Alternative Communication Facilitator, Grade I</b></p> <p>U-MN 3(I)</p>	<p>By promotion</p> <p>Selection by interview.</p>	<p>An Alternative Communication Facilitator, Grade II confirmed in that post who has completed six (06) years of satisfactory service in that grade may be considered for promotion.</p>

Department of Human Resources  
 University Grants Commission  
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